Call to order

A special Reopening meeting of Manistee County Library Board was held at virtually via Zoom on June 9th 2020 at 9:01am. Attendees included Debra Greenacre (Executive Director), Joyce Valentine (Board President), Dave Richards, Barbara Sleder, Rosalind Jaffe, Richard Blue, Julie Cirone (Assistant Director), Guest Amara from Philadelphia.

Pledge of Allegiance was facilitated by Debra Greenacre.

Joyce Valentine opened the meeting by explaining that as a special board meeting, public discussion must relate to the Coronavirus Reopening topic.

Public Comment

Public comment was made by Amara of Philadelphia. Amara commented that she was interested in Manistee County Library as she has family here and would like to relocate to the area. She also said that she would like to work for MCL and was interested in hearing the library’s reopening plans and thanked the MCL Board for hosting this meeting.

Approval of agenda

Rosalind Jaffe made a motion to approve the meeting agenda. Barbara Sleder supported the motion. Agenda approved by unanimous vote.

Unfinished business

No unfinished business.

New Business

Library plans moving forward: Debra Greenacre informed the Library Board that libraries are now subject to order EO2020-115 & EO2020-114 as EO2020-110 was rescinded. The dates and executive orders are changing all the time and we expect more changes this week. The plan has been revised and should be considered a living document, with updates coming as they are released. Barbara Sleder commented that flexibility is key.

Phase 1 - Staff returning to work: Staff returned to work on 6/8/2020. An update requires a worksite supervisor that will insure OSHA standards are followed. Richard Blue inquired if the Board needs to be involved in the supervision. Debra Greenacre responded that Michigan libraries are using library administration to fulfill this need. Staff will be staggered to ensure staff health and to prevent mass sickness affecting the staff. Administration will also assist Branch Managers. We have been openly communicating with employees and information is being spread whenever we have updates.

Phase 2 – Curbside: Curbside will start 6/15/2020. Richard Blue asked if there would be a uniform plan to inform patrons why opening will be happening in stages. Debra Greenacre responded that yes, we will prepare our staff for this stage and questions regarding reasons behind phased opening. We are unsure how busy we will be for Curbside, if we need to make adjustments of hours or extra help for branches we will be improve and change our methods. At this point the Library of Michigan is not running MeL Services, we will be updated when we are able to request new material.

Phase 3 – Opening doors to patrons (limited service): Once we open curbside service, we will next be looking forward to how to open our doors safely to the public, this is “Phase Three”. We have begun those conversations and have been
looking to other libraries. In regards to masks, we will follow whatever personal safety is required by governor’s orders. Currently masks are required. We will have signage on the doors and in the building and patrons will be well informed. No tentative date has been reached.

Motion

Barbara Sleder made a motion to approve this reopening plan and upcoming changes due to Executive Orders. Rosalind Jaffe seconded the motion. Joyce Valentine called to vote. All board members voted to approve reopening plan.

Adjournment

Barbara Sleder called for a motion to adjourn. Rosalind Jaffe seconded the motion. Joyce Valentine adjourned the meeting at 9:52am.