



MANISTEE COUNTY LIBRARY
95 MAPLE STREET, MANISTEE MI 49660
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Manistee County Library Board of Trustees - Meeting Minutes Manistee County Library, 95 Maple Street - April 21, 2026

Board Present: Lynn Williams, Pam Evans, Mark Fedder, Raini Gilmore, and Ralph Mortensen

Board Absent: None.

Others Present: Executive Director Julie Herringa, Youth Services Librarian Angie Holtman, and Business Manager Rebecca Barker.

Call to Order : Meeting was called to order at 9:45 am.

Pledge of Allegiance

Consent Agenda - Agenda and Minutes

Motion: Evans moved to approve the consent agenda as presented.

Support: Supported by Fedder.

Result: Approved.

Public Comment: None.

Meet the Staff: Next month.

Correspondence: The News Advocate received a letter to the editor in support of the library. The library also received a donation for children's books, and a copy of an editorial in support of libraries from a newspaper in Hawaii.

Financial Report: Dave Richards was absent this month.

Director's Report: The library has selected a candidate for the Kaleva branch manager position, Yvette Caldwell. Ballot language for the upcoming millage has been submitted to Manistee County, where it will be voted on next month. Director Herringa received a \$1000 grant for summer reading from the Mid Michigan Library League and assisted with the Friends of the Library at their garden program. She met briefly with John Riley, who will be facilitating the de-escalation training for the staff on May 1st. The

admin team met with Libraria to potentially replace Baker & Taylor as a full-processing book vendor. Pat O'Herron will be out for an extended period, so Director Herringa has hired a temporary cleaner. Director Herringa plans to send Kim Jankowiak to the upcoming American Library Association conference in Chicago. She and Business Manager Barker applied for a \$25,000 grant from the Carnegie Corporation for digital literacy.

Committee Reports

- **Facilities Committee:** Schedule as needed
- **Finance Committee:** Schedule as needed
- **Personnel Committee:** Schedule as needed
- **Policy Committee:** Schedule as needed
- **Technology Committee:** Schedule as needed

Old Business

The board will receive dedicated email addresses for the library.

New Business

Youth Services Librarian Angie Holtman presented information about 2026 summer reading.

Director Herringa presented information to the board about the meeting schedules for the townships and villages in Manistee County, ahead of the upcoming millage. She also brought membership forms for the Friends of the Library for anyone who is interested in joining.

- Main library cement restoration.
Motion: Fedder moved to approve the quote from Jason Thompson at a cost of no more than \$8625.
Support: Supported by Gilmore.
Williams: Yes Evans: Yes Fedder: Yes Gilmore: Yes Mortensen: Yes
- Ballot millage language.
Motion: Evans moved to approve the ballot language as presented or amended by Manistee County.
Support: Supported by Williams.
Result: Approved.

Closed Session

Motion: Fedder moved to move the meeting to a closed session at 10:39 a.m..
Support: Supported by Williams.
Result: Approved.

Open Session

Motion: Evans moved to reopen the meeting and end the closed session at 11:25 a.m..

Support: Supported by Williams.

Result: Approved.

Public Comment: None

Board Training: The next board meeting will be held on Wednesday, May 20th 2026 at 11:30 am.

Future Agenda Items: None.

Adjournment

Motion: Evans moved to adjourn the meeting at 11:31 am.

Support: Supported by Fedder.

Result: Approved.

A handwritten signature in black ink that reads "Rebecca Barker". The script is cursive and fluid, with the first letter of each word being capitalized and prominent.

Recording Secretary: Rebecca Barker, Business Manager

Approved on: May 20, 2026