



MANISTEE COUNTY LIBRARY
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Manistee County Library Board of Trustees - Meeting Minutes

Manistee County Library, 95 Maple Street - March 24, 2026 at 9:45 am

Board Present: Lynn Williams, Pam Evans, Mark Fedder, Raini Gilmore, and Ralph Mortensen.

Board Absent: None.

Others Present: Executive Director Julie Herringa, and Business Manager Rebecca Barker, and County Commissioner Richard Schmidt were also present. Dave Richards was absent with prior notice.

Call to Order : Meeting was called to order at 9:45 am.

Pledge of Allegiance

Consent Agenda - Agenda and Minutes

Motion: Mortensen moved to approve the consent agenda as presented.

Support: Supported by Evans.

Result: Approved.

Public Comment: None.

Correspondence: None.

Financial Report: Dave Richards was absent and will present the financials next month.

Director's Report: Director Herringa attended meetings with Jennifer Balcom of the Mid-Michigan Library League and the Friends of the Library. She facilitated training on the new Blackline security devices and planned the Selma spending for the upcoming year. She also met with Sarah Howard regarding the upcoming millage, and Laura Ortiz at the Ramsdell regarding TIm Mulherin's upcoming author appearance later this summer. Director Herringa and Business Manager Barker have written several grant applications for the elevator modernization project.

Committee Reports

- **Facilities Committee:** Schedule as needed.
- **Finance Committee:** Schedule as needed.

- **Personnel Committee:** Pam, Raini, Chrissy and Julie met to review applicants for the open positions at the library. Interviews for the Kaleva opening are scheduled to begin this week.
- **Policy Committee:** Schedule as needed.
- **Technology Committee:** Schedule as needed.

Old Business

The insurance claim for the Bear Lake roof was accepted and a check was issued for \$17590.85 from Auto Owners Insurance.

New Business

- Selma funds for elevator project
Motion: Mortensen moved to approve using \$50,000 of Selma Johnson funds from 2025 and 2026 for the elevator modernization at Manistee Main.
Support: Supported by Evans.
Williams: Yes Evans: Yes Fedder: Yes Gilmore: Yes Mortensen: Yes
Result: Approved.
- Grant and matching funds for elevator modernization project
Motion: Mortensen moved to approve submitting a grant application for \$10,000 to the Manistee County Community Foundation, and that the library commits to providing the remaining \$257,235 needed to finish the project.
Support: Supported by Gilmore.
Williams: Yes Evans: Yes Fedder: Yes Gilmore: Yes Mortensen: Yes
Result: Approved.

Public Comment: None

Board Training: None

Future Agenda Items: Patron Code of Conduct, grants. The next board meeting will be held in Onekama.

Adjournment

Motion: Fedder moved to adjourn the meeting at 10:20 am.
Support: Supported by Williams.
Result: Approved.

Rebecca Barker

Recording Secretary: Rebecca Barker, Business Manager

Approved on: April 21, 2026